

**FOIA – REQUEST FOR REVIEW BY PUBLIC ACCESS COUNSELOR (PAC)**

*\*\*\*Note to Requester: You must file a Request for Review within 60 calendar days of the date on which the public body denied your FOIA request. If your FOIA request was denied more than 60 days ago, the PAC will not accept your Request for Review.\*\*\**

Name of Requester: \_\_\_\_\_

Requester's Contact Information

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail Address (optional): \_\_\_\_\_

**I hereby submit this request for the Public Access Counselor to review the denial of my FOIA request.**

Date on Which the Public Body Denied the FOIA Request: \_\_\_\_\_

Name of the Public Body: \_\_\_\_\_

Attach the following documents:

\_\_\_ Copy of FOIA Request. **\*\*\*Note: The Public Access Counselor will NOT accept this Request for Review unless a copy of the FOIA Request denied by the public body is attached.\*\*\***

AND

\_\_\_ Any response from the Public Body. **\*\*\*Note: In order to facilitate the Public Access Counselor's review of this issue, please provide a copy of the public body's complete response to the FOIA request. This may include documents or correspondence from the public body, as well as a written summary of any oral communications.\*\*\***

OR

\_\_\_ The Public Body never responded.

Signature of Requester: \_\_\_\_\_