

FORM FOR PRE-AUTHORIZATION OF USE OF EXEMPTION 7(1)(c) or 7(1)(f)

**** Note to Public Body:** Before denying a request, in whole or in part, based on an exemption in Section 7(1)(c) or 7(1)(f) of the Freedom of Information Act, you must provide written notice and a detailed explanation to the Public Access Counselor and the requester of the intent to deny the request on this basis. 5 ILCS 140/9.5(b). Completing and submitting this form to the **Public Access Counselor (500 South Second St., Springfield, IL 62706)** and to the requester will constitute written notice of the public body's intent to deny the requester's FOIA request in whole or in part based upon the exemption in Section 7(1)(c) or 7(1)(f) of the Freedom of Information Act.

Name of Public Body: _____
Contact information for FOIA Officer: _____

Signature of FOIA Officer: _____ Date: _____

Exemption claimed by public body (*check which applies*):

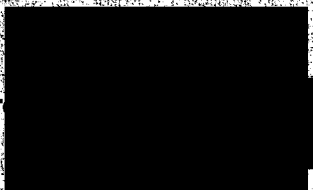
- The requested records contain personal information and the disclosure of this information would constitute a clearly unwarranted invasion of personal privacy. 5 ILCS 140/7(1)(c).
- The requested records are preliminary drafts, notes, recommendations, memoranda or other records in which opinions are expressed, or policies or actions are formulated. 5 ILCS 140/7(1)(f).

Proposed response to the requester's FOIA request by the public body (*attach additional pages, if necessary*):

Detailed summary of the basis for asserting the exemption (*attach additional pages, if necessary*):

*****ATTACH A COPY OF THE FOIA REQUEST*****

The Public Access Counselor will not accept this Notice of Pre-Authorization without attachment of a copy of the FOIA request in question.

For PAC Office Use Only.	
TO PUBLIC BODY: <u>Village of Lake in the Hills</u>	PAC File No. <u>2010 PAC 8437</u>
<input checked="" type="checkbox"/> 7(1)(c) Exemption Use Approved to Redact Date(s) of Birth	
<input type="checkbox"/> Exemption Use Denied	
Name: <u>Sara Gallagher</u>	Signature:  Date: <u>7/26/10</u>

FORM FOR PRE-APPROVAL OF USE OF EXEMPTION 7(1)(c) or 7(1)(f)

**** Note to Public Body:** Before denying a request, in whole or in part, based on an exemption in Section 7(1)(c) or 7(1)(f) of the Freedom of Information Act, you must provide written notice to the Public Access Counselor and the requester of the intent to deny the request on this basis. 5 ILCS 140/9.5(b). Completing and submitting this form to the Public Access Counselor and to the requester will constitute written notice of the public body's intent to deny the requester's FOIA request in whole or in part based upon the exemption in Section 7(1)(c) or 7(1)(f) of the Freedom of Information Act.

Name of Public Body: W0 Lake in the Hills

Contact Information for FOIA Officer: Nancy Sujet 847.960.7414

600 Harvest Gate, LITH, IL 60156 NSUJET@LITH.ORG

Signature of FOIA Officer: 

Exemption claimed by public body (check which applies):

The requested records contain personal information and the disclosure of this information would constitute a clearly unwarranted invasion of personal privacy. 5 ILCS 140/7(1)(c).

The requested records are preliminary drafts, notes, recommendations, memoranda or other records in which opinions are expressed, or policies or actions are formulated. 5 ILCS 140/7(1)(f).

Proposed response to the requester's FOIA request by the public body (attach additional pages, if necessary):

see attached response

Detailed summary of the basis for asserting the exemption (attach additional pages, if necessary):

Date of Birth

*****ATTACH A COPY OF THE FOIA REQUEST***
The Public Access Counselor will not accept this Notice of Pre-Approval without attachment of a copy of the FOIA request in question.**

Please Return Completed Forms to:
 Freedom of Information Officer
 Village of Lake in the Hills
 600 Harvest Gate
 Lake in the Hills, IL 60156
 Fax: (847) 960-7415

FORM 1

**VILLAGE OF LAKE IN THE HILLS
 REQUEST FOR PUBLIC RECORDS**

1. Request for Records

I hereby request the right to inspect, or to obtain copies or certified copies of the following public records of the Village: Inspect Copied Certified Emailed

I WOULD LIKE RECORDS OF ANYTIME THE POLICE WERE CALLED TO MY HOME FROM 2007 TO CURRENT DATE. I WOULD ALSO LIKE A SUMMARY OF ACTIONS FROM THE TIMES THEY WERE CALLED.

2. Purpose of Request

I am requesting access to the public records identified in Section 1 above for a commercial purpose: Commercial Use Yes No

(c-10, "Commercial purpose" means the use of any part of a public record or records, or information derived from public records in any form for sale, resale or solicitation or advertisement for sales or services. For purposes of this definition, requests made by news media and non-profit scientific or academic organizations shall not be considered to be made for a "commercial purpose" when the principal purpose of the request is (i) to access and disseminate information concerning news and current or passing events, (ii) for articles of opinion or features of interest to the public, or (iii) for the purpose of academic, scientific, or public research or education.)

3. Identification of Requestor

Requestor Name: [Redacted]
 Name of person/organization for which records are being requested (if not Requestor): [Redacted]

Contact Information for Responses, Decisions, and Communications:

Street Address: [Redacted]
 City: [Redacted] State: [Redacted] Zip: [Redacted]
 Day Phone: [Redacted] Evening Phone: [Redacted]
 Email Address: [Redacted]

4. Waiver of Fees

Yes No I am requesting a waiver of the fees, as my principal purpose in making the request is for the benefit of the general public through the dissemination of information concerning the health, safety, welfare, or legal rights of the general public. If a waiver is not granted, I understand that I will be responsible for the payment of all fees associated with the request.

5. Signature of Requestor

By signing this Request, I acknowledge and represent that I have reviewed and understood the Village of Lake in the Hills Rules and Regulations for Implementation of the Illinois Freedom of Information Act and that all of the information provided in support of this request is true and accurate.

[Redacted Signature]

7/9/10
 Date

FORM 1

6. Request for Mail Delivery

I request that the Village mail to me, at the address set forth in Section 3, copies of all public records responsive to this request. I understand that I will be required to, and do hereby agree to, pay the actual postage for such mailing before the records will be mailed. It would be unduly burdensome for me to pick up the requested records at the Village Hall because:

Signature of Requestor

Date

FOR VILLAGE USE ONLY

Received by the Village of Lake in the Hills, McHenry County, Illinois:


Date: 7/9/10 Time: 10:51am

Method of Delivery:

- Personal Delivery during Business Hours
- Personal Delivery after Business Hours
- Mail Delivery during Business Hours
- Mail Delivery after Business Hours
- Facsimile during Business Hours
- Facsimile after Business Hours

Village employee receiving request

Name: Nancy Sujat Title: FOIA Officer

Signature:  Response Due: 7/16/10
(5 Business Days after day of receipt, non-commercial requests only)

Village employee responsible for computing response:

Name: _____ Title: _____

VILLAGE OF LAKE IN THE HILLS
FOR PUBLIC RECORDS

Name of Requestor: [Redacted] Date of Request: 7/9/10
Street Address: [Redacted]
City: [Redacted] State: [Redacted] Zip: [Redacted]

Copies/Charges

Number of copies or certified copies of the Specified Records will not be provided to you until the following applicable fees have been paid. Fees must be paid in cash, cashiers or certified check, money order or credit card.

First 50 letter/legal pages (black & white) are Free: 31
Over 50 letter/legal pages at \$0.15 each: _____ \$ _____
Number of certified copies at \$1.00 each: _____ \$ _____
Outside Vendor/oversized/color copies/electronic media (actual cost): \$ _____
Postage: \$ _____
Traffic Accident Reports at \$5.00 each: _____ \$ _____
(Per the Illinois Vehicle Code Section 5/11-416 Furnishing copies - Fees)
TOTAL CHARGE: \$ _____

Approval of Request Your request for the following public record(s) has been approved:

Police Reports from 2007 to Current for
1031 Brittany Bend

The following portion(s) of your request have been denied for the reason(s) cited:

The Village has submitted a pre-approval form to the Public Access Counselor (PAC) requesting the use of exemption 5 ILCS 140-7(1)(c) to redact date of birth information contained within the requested documents. In an effort to expedite your request, these documents are being released with the date of birth redacted. Should the PAC deny our pre-approval request, the documents will be released as directed by the PAC. Information was also redacted with the use of exemption 5 ILCS 140-7 (1)(b), private information.

These records have been: made available for inspection copied certified e-mailed

Notice of the Right to Appeal

You have the right to have a denial of your request reviewed by the Public Access Counselor (PAC) at the office of the Illinois Attorney General. 5/ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to: Public Access Counselor, Office of the Attorney General, 500 S. Second St., Springfield, IL 62706, Fax: 217-782-1396 or e-mail publicaccess@atg.state.il.us. If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days of the date of this denial letter. 5 ILCS 140/9.4(a). Please note that you must include a copy of your original FOIA request and this denial letter when filing a Request for Review with the PAC. You also have the right to seek judicial review of your denial by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

By: [Redacted]
Freedom of Information Officer, Village of Lake in the Hills

Receipt of Payment
The charges listed above have been paid in full to the Village of Lake in the Hills related to the aforesaid request.
Signature: _____ Dated: _____