



**OFFICE OF THE ATTORNEY GENERAL  
STATE OF ILLINOIS**

Lisa Madigan  
ATTORNEY GENERAL

April 29, 2010

Cheryl Brombolich  
Freedom of Information Officer  
City of Collinsville  
125 South Center Street  
Collinsville, Illinois 62234

RE: Pre-Authorization Request - 2010 PAC 6921

Dear Ms. Brombolich:

We have received and reviewed the written notice from the City of Collinsville (City) of its intention to deny certain information as exempt from disclosure under Section 7(1)(f) of the Freedom of Information Act (FOIA), 5 ILCS 140/1, *et seq.*, as amended.

██████████ submitted a FOIA request on April 20, 2010, seeking "copy of rough draft contract between City of Collinsville and Partners for Pets as it pertains to their operating the Collinsville shelter." In its notice, the City asserted that the requested record was exempt under Section 7(1)(f) of FOIA because it is a draft contract that has not been presented to the City Council for their review and approval.

**Determination**

Section 7(1)(f) allows withholding of:

[p]reliminary drafts, notes, recommendations, memoranda or other documents in which opinions are expressed, or policies or actions are formulated, except that a specific record or relevant portion of a record shall not be exempt when the record is publicly cited and identified by the head of the public body.

5 ILCS 140/7(1)(f). The City's use of the Section 7(1)(f) exemption with regard to the draft contract is approved. Because the requested document is a preliminary document in draft form and has not been finalized or presented to the City Council for approval, it falls squarely within the scope of Section 7(1)(f).

Ms. Cheryl Brombolich

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If you have any questions, please call me at 312-814-5206. This letter shall serve to close this matter.

Sincerely,

Cara Smith  
Public Access Counselor

By:   
Amalia Rioja  
Chief Deputy Public Access Counselor

cc: 